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30 Jan 68

MEMORANDUM FOR THE RECORD

SUBJECT: Establishment of COINS Panel on System Evaluation

I. Introduction

1. In response to a recommendation of the PFIAB, the U. S. intelligence community is establishing and will operate an experimental system allowing analysts in participating Agencies and Departments to access information in the files of other Agencies directly. This activity is known as the COINS I experiment. The committee on Documentation (CODIB) of the USIB is responsible for the overall management of this activity, and it has established the COINS Committee to plan and coordinate the implementation of this system and to acquire and analyze data relevant to an evaluation of the system.

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II. Purpose

1. The purpose of this memorandum is to constitute a COINS Evaluation Panel as an instrument of the COINS Committee and to delineate its tasks and responsibilities.

III. Membership

1. Panel membership will be comprised of principal representatives from each of the participating agencies and such other persons as may be required to assist in the evaluation.

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downgrading and
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2. The principal representatives will form the deliberative and decision making body, and provide liaison between the panel and their respective agency.

3. CIA, is appointed panel Chairman.

Other agency representatives named at this time are:

IV. Tasks and Responsibilities of the Panel

1. Develop and present to the COINS Committee for approval a plan for acquiring, analyzing and presenting data on:

- a. System utilization,
- b. system performance, and
- c. user reaction to the system.

This plan is to be submitted no later than 1 June.

2. Oversee and coordinate execution of the approved plan.

3. Recommend such other data acquisition and analysis as in the Panel's judgment is necessary or desirable in connection with system evaluation.

4. Each principal representative of each agency will keep the COINS Committee member of that agency informed of panel status and progress.

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5. The panel chairman shall submit a written status report to the COINS committee monthly.



Chairman
COINS Committee

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